

# Your Exam Content Outline

The following outline describes the content of one of the Connecticut insurance examinations. The outlines are the basis of the examinations. The examination will contain questions on the subjects contained in the outline. The percentages indicate the relative weights assigned to each part of the examination. For example, 10 percent means that 6 questions will be drawn from the section on a 60-question exam, 10 will be drawn on a 100-question exam and 15 will be drawn on a 150-question exam.

## Connecticut Public Adjuster's Examination Series 18-08

100 questions – Two-hour time limit

### 1.0 Insurance Regulation 7%

#### 1.1 Licensing requirements (38a-723, 788)

Qualifications (38a-769(c))  
Process (38a-769)

#### 1.2 Maintenance and duration

Renewal (38a-788(c))  
Contract requirements (38a-724, 788(d);  
Reg 38a-788-6)  
Records (Reg 38a-788-7)  
Change in name or address (38a-771(a))  
Reporting of actions (38a-771(b))

#### 1.3 Disciplinary actions

Cease and desist order (38a-817)  
Hearings (38a-16, 817, 818)  
Suspensions, revocations, refusal to issue or  
renew, fines (38a-2, 725, 774, 817(b, e))

#### 1.4 Claim settlement laws and regulations (38a-816(6); Reg 38a-788-3)

### 2.0 Insurance Basics 20%

#### 2.1 Contract basics

Elements of a legal contract  
Offer and acceptance  
Consideration  
Competent parties  
Legal purpose  
Distinct characteristics of an insurance contract  
Contract of adhesion  
Aleatory contract  
Personal contract  
Unilateral contract  
Conditional contract  
Legal interpretations affecting contracts  
Ambiguities in a contract of adhesion  
Reasonable expectations  
Indemnity  
Utmost good faith  
Representations/misrepresentations  
Warranties  
Concealment  
Fraud  
Waiver and estoppel

#### 2.2 Insurance principles and concepts

Insurable interest  
Hazards  
Physical  
Moral  
Morale  
Causes of loss (perils)  
Named perils versus special (open) perils  
Direct loss  
Consequential or indirect loss  
Blanket versus specific insurance  
Basic types of construction  
Loss valuation  
Actual cash value  
Broad Evidence Rule  
Replacement cost  
Market value  
Agreed value  
Stated amount  
Valued policy

#### 2.3 Policy structure

Declarations  
Definitions  
Insuring agreement or clause  
Additional/supplementary coverage  
Conditions  
Exclusions  
Endorsements

#### 2.4 Common policy provisions

Insureds — named, first named, additional  
Policy period  
Policy territory  
Cancellation and nonrenewal  
Deductibles  
Other insurance  
Nonconcurrency  
Primary and excess  
Pro rata  
Policy limits  
Restoration/nonreduction of limits  
Coinsurance  
Vacancy or unoccupancy  
Assignment  
Liberalization  
Third-party provisions  
Standard mortgage clause  
Loss payable clause  
No benefit to bailee

## 2.5 Connecticut laws, regulations and required provisions

Connecticut Insurance Information and Privacy Protection Act (38a-975–999a)  
Connecticut Insurance Guaranty Association Act (38a-836–853)  
Cancellation and nonrenewal (38a-307, 308(e), 323, 324)  
Legal action against insurer (38a-290, 307)  
Concealment or fraud (38a-307)  
Appraisal (38a-307)  
Connecticut Standard Fire Policy (38a-307)  
Federal Terrorism Insurance Program (15 USC 6701; Public Law 107–297, 109–144, 110–160)

## 3.0 Adjusting Losses 25%

### 3.1 Role of the adjuster

Duties and responsibilities  
(Reg 38a-788-3, 4, 5, 8)  
Staff and independent adjuster versus public adjuster  
Relationship to the legal profession

### 3.2 Property losses

Duties of insured after a loss  
Notice to insurer  
Minimizing the loss  
Proof of loss  
Special requirements  
Production of books and records  
Abandonment  
Determining value and loss  
Burden of proof of value and loss  
Estimates  
Depreciation  
Salvage  
Claim settlement options  
Payment and discharge

### 3.3 Claims adjustment procedures

Subrogation procedures  
Alternative dispute resolution  
Appraisal  
Arbitration  
Competitive estimates  
Mediation  
Negotiation

## 4.0 Dwelling ('02) Policy 7%

### 4.1 Characteristics and purpose

### 4.2 Coverage forms — Perils insured against

Basic  
Broad  
Special

### 4.3 Property coverages

Coverage A — Dwelling  
Coverage B — Other structures  
Coverage C — Personal property  
Coverage D — Fair rental value  
Coverage E — Additional living expense

Other coverages

### 4.4 General exclusions

### 4.5 Conditions

### 4.6 Selected endorsements

Special provisions — Connecticut (DP 01 06)  
Automatic increase in insurance (DP 04 11)  
Dwelling under construction (DP 11 43)

## 5.0 Homeowners ('00) Policy 13%

### 5.1 Coverage forms

HO-2 through HO-6

### 5.2 Definitions

### 5.3 Section I — Property coverages

Coverage A — Dwelling  
Coverage B — Other structures  
Coverage C — Personal property  
Coverage D — Loss of use  
Additional coverages

### 5.4 Perils insured against

### 5.5 Exclusions

### 5.6 Conditions

### 5.7 Selected endorsements

Special provisions — Connecticut (HO 01 06)  
Permitted incidental occupancies (HO 04 42)  
Earthquake (HO 04 54)  
Scheduled personal property (HO 04 61)  
Limited fungi, wet or dry rot, or bacteria coverage  
— Connecticut (HO 04 74, HO 04 75, HO 04 76)  
Personal property replacement cost (HO 04 90)

## 6.0 Commercial Package Policy (CPP) 10%

### 6.1 Components of a commercial policy

Common policy declarations  
Common policy conditions  
Interline endorsements  
One or more coverage parts

### 6.2 Commercial property ('07)

Commercial property conditions form  
Coverage forms  
Building and personal property  
Condominium association  
Condominium commercial unit-owners  
Builders risk  
Business income  
Legal liability  
Extra expense  
Causes of loss forms  
Basic  
Broad  
Special  
Selected endorsements  
Ordinance or law coverage (CP 04 05)  
Spoilage coverage (CP 04 40)  
Peak season limit of insurance (CP 12 30)  
Value reporting form (CP 13 10)

### 6.3 Commercial inland marine

Nationwide marine definition  
Commercial inland marine conditions form

- Inland marine coverage forms
  - Accounts receivable
  - Bailee's customer
  - Commercial articles
  - Contractors equipment floater
  - Electronic data processing
  - Equipment dealers
  - Installation floater
  - Jewelers block
  - Signs
  - Valuable papers and records

## **7.0 Businessowners ('06) Policy 13%**

### **7.1 Characteristics and purpose**

### **7.2 Businessowners Section I — Property**

- Coverage
- Exclusions
- Limits of insurance
- Deductibles
- Loss conditions
- General conditions
- Optional coverages
- Definitions

### **7.3 Businessowners Section III — Common Policy Conditions**

### **7.4 Selected endorsements**

- Protective safeguards (BP 04 30)
- Utility services — direct damage (BP 04 56)
- Utility services — time element (BP 04 57)

## **8.0 Other Coverages 5%**

### **8.1 National Flood Insurance Program**

- "Write your own" versus government
- Eligibility
- Coverage
- Limits
- Deductibles

### **8.2 Other policies**

- Difference in conditions